

Ref.No. SPCET/

Dated:

Sub: Industrial Training for Six Months.

Dear Sir/Madam

We are aware that yours is a prestigious industrial establishment and enjoys a place of pride among the leading industrial houses in the country. Therefore, it will be a matter of immense pleasure for us to be associated with your reputed organization by way of Institute- Industry relationship. In fact, we shall deem it a great honor if you can kindly arrange on –the campus selection for our deserving students.

So far as our college is concerned, it is being run by SETH NAND LAL BAJAJ Educational and Charitable Society. The college was established in 2004 A.D. it is duly affiliated to Punjab Technical University, Jalandhar and approved by AICTE, New Delhi and recognized by the Govt. of Punjab at Present. The college offers four year B-Tech degree course in the following four streams of Engineering.

Electronics and Communication Engg.
Mechanical Engg.
Computer Science and Engg.
Electrical and Electronics Engg.

The college has a well qualified, sincere, dedicated and experienced faculty. It is the constant endeavor of the faculty members to widen the mental horizon and develop the moral character of the students. Consequently the college has been showing excellent results semester after semester.

The Punjab Technical University has industrial training schedule for the undergraduate engineering students in the curriculum to give them intensive orientation in industry. The Industrial training commences w.e.f. Dec 2013 and the duration of the training will be Six Months.

So, I wish to introduce Mr/Miss _____ Roll No _____ Stream _____ is a bonafide student (Batch – 2010) of our college. As per the requirement of PTU curriculum, an industrial training for students of six months is essential. Therefore, it is requested that he/she may please be permitted to undergo training/project in your esteemed organization.

We look forward to a long term relationship with your organization.

Thanking you and with Regards.

Sincerely yours,

Gaurav Makhija

Head : Training & Placement Deptt.