

ATTENDANCE SHEET FOR THE TRAINEE

Name of the Student/Trainee _____

College/University Roll No. _____

Stream _____

Name & Address of the Company/Organization _____

Training Commenced On _____

Training Completed On _____

Number of Days Attended _____

Number of Days Leave Availed _____

Training Section/Deptt.								
Date/Month	Sign.	Date	Sign.	Date	Sign.	Date	Sign.	Date
Signature Of In charge	Signature Of In charge	Signature Of In charge	Signature Of In charge	Signature Of In charge	Signature Of In charge	Signature Of In charge	Signature Of In charge	Signature Of In charge

(Authorized Signatory)

Name of Officer _____ Official Seal _____

